

## Guidelines for submitting statements

Dear Shareholders,

we are pleased that you are interested in submitting a statement in text form or by video to our Extraordinary General Meeting on December 16, 2022.

The statement is intended to give you the opportunity, to comment on agenda items. You have time until **12:00 (CET) on December 14, 2022**, to submit your statement via the shareholder portal at **[www.volkswagenag.com/agm-portal](http://www.volkswagenag.com/agm-portal)**.

There is no legal right to publication of the statement. The Company reserves the right not to publish or to delete statements that do not meet the following guidelines:

1. Only one statement is allowed in total for each shareholder.
2. The statement in text form is limited to 10,000 characters (including spaces).
3. The maximum length of the statement by video is limited to 3 minutes.
4. The statement by video may only show registered shareholders or their proxy holders.
5. The statement must be written in German. It must clearly refer to the agenda and correspond in content and presentation to an admissible speech at the general meeting.
6. Statements with insulting, discriminatory, criminally relevant, patently false or misleading contents are not permitted. Statements with advertising or offensive contents will not be considered either.
7. Motions, election proposals, questions or objections to resolutions of the Extraordinary General Meeting contained in the statement shall not be considered.

To submit statements by video on the shareholder portal, the following technical requirements must be met:

- Video length: up to 3 minutes
- Video resolution: 1,920i x 1,080i
- Video codec: H264
- Format: MPEG4
- Bit rate: up to 4 MB

These requirements are met by many commercially available smartphones.

You should make sure that the image, lighting and sound quality is adequate.

Statements in text form can only be uploaded as PDF files on the shareholder portal.

By submitting a statement, you declare your agreement as a shareholder or proxy holder that your statement will be published on the Company's website at **[www.volkswagenag.com/ir/hv](http://www.volkswagenag.com/ir/hv)**, disclosing your name or the name of the shareholder you represent.

Further information on how your personal data will be processed can be found on the website at **[www.volkswagenag.com/agm-data-protection](http://www.volkswagenag.com/agm-data-protection)**. The Terms of Use of the shareholder portal also apply.